

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

You are invited to the WCC Olive Lane Community Space Committee meeting which will be held at the Waverley Junior Academy on 18 December at 7pm for the purpose of transacting the following business.

	Agenda item
1.	Election of Chair from Council members of the WCC for Committee: (a) To elect a Chair for the 2024/25 municipal year
2.	Apologies and Reasons for Absence: a) To receive apologies for absence and approve reasons presented for absence.
3.	Appointment of residents to committee a) Under s102(3) LGA72, appoint non-council members to the committee b) Non-council members to agree to abide by the Code of Conduct and become familiar with the WCC's Standing Orders and Financial Regulations
4.	Exclusion of press and public: Further to the Public Bodies (Admission to Meetings) Act 1960 to consider the exclusion of the press and public from certain agenda items due to the confidential nature of the items to be discussed.
5.	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
6.	Committees Terms of Reference a) To note the terms of reference provided by the WCC
7.	Project progress a) To receive an update about the overall community centre project
8.	Tendering a) To note the tender process, timetable and agree the opening process b) To consider brief and agree to not use Contracts Finder c) To determine which companies should be invited to tender

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| | <ul style="list-style-type: none">d) To note the process for signing off invoice from the National Lottery, and their requirementse) To review Safer Sphere Risk Assessment |
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CIRCULATION Councillors P Norton, J Baggaley, N Adshead, L Hoyland, and resident members Clayton.

R Graham

Rachel Graham
Clerk to Waverley Community Council
12 December 2024